



Republic of the Philippines
Department of Education
 MIMAROPA REGION
 SCHOOLS DIVISION OF MARINDUQUE

Department of Education
 Division of Marinduque
RECORDS SECTION
RELEASED
 Name: 000191
 Signature: [Signature]
 Date: JAN 17 2024

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

TO: Asst. Schools Division Superintendent
 Chief Education Supervisors
 Public Schools District Supervisors
 Heads of the Public and Private Elementary and Secondary Schools
 All Others Concerned

FROM: 
LYNN G. MENDOZA, EdD
 OIC, Schools Division Superintendent

SUBJECT: **RECONSTITUTION OF DIVISION PARENT-TEACHER AFFAIRS COMMITTEE**

DATE: January 15, 2024

- In compliance with DepEd Order 13, s. 2022, the Department of Education commits to ensuring that the regulation and operation of the Parent-Teacher Associations in all levels are strictly observed to the best interest of the schools and their learners.
- Along this end, this Office reconstitutes the Division PTA Affairs Committee for SY 2023-2024 with the following composition:

Chairperson:	Dr. Lynn G. Mendoza Schools Division Superintendent
Members:	Felix M. Famaran Asst. Schools Division Superintendent
	May Bernadeth O. Dela Rosa Administrative Officer V
	Melanie M. Mendoza SEPS, SM&N
	Democrito M. Nazareno President, NAPSSHI
	Willie R. Noche Provincial Federated PTA-BOD Chairperson
	John Thomas T. Uy President, SSLG

"DepEd Marinduque: Heart of the Philippines"
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SocMobMMM



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3. The committee shall have the following functions:
 - a. strictly monitor the activities of the PTAs and their compliance with reports and other requirements, and settle certain PTA matters that may be submitted to the Committee for resolution; and
 - b. submit the validated and consolidated PTA Monitoring Report (Annex A) to the designated Regional PTA Coordinator.

4. The Division Senior Education Program Specialist of School Governance and Operations Division-Social Mobilization and Networking (SGOD-SocMob) (In-Charge of PTA) shall serve concurrently as the Division PTA Coordinator and shall have the following functions:
 - a. oversee PTA school governance, operations, and affairs;
 - b. consolidate and facilitate the resolution of PTA issues and concerns;
 - c. transmit to concerned DepEd Central Office unit/s certain unresolved issues for appropriate action; and
 - d. prepare and submit the consolidated PTA Monitoring Report Form quarterly to the concerned DepEd Central Office Unit on PTA-related matters.

5. Wide and immediate dissemination of the contents of this Memorandum is desired.

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Republic of the Philippines
Department of Education

18 MAR 2022

DepEd ORDER
No. **013**, s. 2022

**OMNIBUS GUIDELINES ON THE REGULATION OF OPERATIONS
OF PARENT-TEACHER ASSOCIATIONS**

To: Undersecretaries
Assistant Secretaries
Minister, Basic, Higher and Technical Education, BARMM
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public Schools District Supervisors
Public and Private Elementary and Secondary School Heads
All Others Concerned

1. The Department of Education (DepEd) issues the enclosed **Omnibus Guidelines on the Regulation of Operations of Parent-Teacher Associations (PTAs)** to:

- a. promote harmonious, active, and collaborative engagement among teachers, parents, and the community in the implementation of school programs for learners' welfare;
- b. establish the crucial roles of the PTA as a dynamic school-based association concerned with partnership and programs for the best interest of the learners (e.g., facilitating parent-teacher partnership, participating in discussions for learners' welfare, and engaging in developing and implementing school programs);
- c. articulate the distinct roles and responsibilities of PTA officers and members;
- d. streamline the processes for managing PTA affairs at the different levels which include, among others: (a) election of PTA officers consisting of parent/guardian- and teacher-members under different modalities; (b) requirements and privileges bestowed upon recognized PTAs; (c) conduct of General Assembly and other meetings; (d) undertaking of fundraising projects; and (e) financial management and transparency of PTA operations and the concomitant accountability of its officers; and
- e. update and harmonize DepEd policies and guidelines on PTA for clarity and consistency.

2. All DepEd Orders, memoranda, rules, and regulations, which are inconsistent with this Order are repealed, rescinded, or modified accordingly.

3. For more information, please contact the
 - a. **Office of the Undersecretary for Field Operations, Palarong Pambansa Secretariat, and DEACO** through email at revsee.escobedo@deped.gov.ph; and/or
 - b. **Office of the Undersecretary for Legislative Affairs, External Partnerships and Project Management Service** through email at tonisito.umali@deped.gov.ph.
4. This Order takes effect immediately upon its approval. Its certified copies shall be filed with the University of the Philippines Law Center-Office of the Administrative Register (UP LC-ONAR), UP Diliman, Quezon City.
5. Immediate dissemination of and strict compliance with this Order is directed.


LEONOR MAGTOLIS BRIONES
Secretary

Encls.: As stated

References:

DepEd Order: Nos. 54, 77, and 117, s. 2009



To be indicated in the Perpetual Index
under the following subjects:

FUNDS
LEARNERS
POLICY
PROJECTS
SCHOOLS
SOCIETY OR ASSOCIATIONS
TEACHERS